DEPARTMENT OF THE AIR FORCE
502D AIR BASE WING
JOINT BASE SAN ANTONIO

DATE

MEMORANDUM FOR XXXX

FROM: 802 FSS/FSPD

SUBJECT: FOUO - Join Spouse Assignment Request – RANK/NAME

1. I request join spouse assignment according to AFI 36-2110, Assignments, and Attachment 8. The following information is provided:

 **SELF**  **SPOUSE**

**NAME:**

**GRADE:**

**SSN:**

**DAFSC (Officer) CAFSC (Enlisted)**:

**Current/Projected Location:**

**DATE OF MARRIAGE:**

2. Desired RNLTD:

3. I certify that:

a. I have been advised of my dependent travel allowance(s), unaccompanied baggage, and household goods shipment.

b. I have been advised of the PCS retainability requirements for this assignment and will obtain it, if required, upon notification of approval of my request.

4. FOR CONUS TO OS AND COT APPLICANTS ONLY. I understand that:

a. I will be required to serve the prescribed accompanied tour for the desired area (Enlisted only - plus 12 months if my spouse is serving an extended long tour).

b. My spouse's assignment is to a dependent-restricted location. I desire concurrent assignment to: (1) a dependent-restricted location; or, (2) a short tour assignment where I may elect to serve an accompanied tour if I have dependents.

 Member’s Signature Block

1st Ind, XXXXXXXXXX

TO: 802 FSS/FSPD

1. Recommend (approval) (disapproval).

2. Airman (does) (does not) meets quality control reasons as outlined in AFI 36-2110, Assignments. Specific justification why assignment should be approved required if Airman does not meet standards.

3. Additional Comments:

 Commander Signature block